

JOB DESCRIPTION

JOB TITLE: Site Engineer

REPORTS TO: Contracts/Site Manager

LOCATION: The Company's construction sites throughout the UK

SUMMARY OF ROLE

Reporting to the Contracts/ Site Manager you will be responsible for the effective implementation of the planned design, providing all setting out on site to ensure that work progresses on time and that all checks are carried out on a regular basis.

DUTIES AND RESPONSIBILITIES

- Ensure accurate setting out and levelling of the works in accordance with drawings/ specifications.
- Ensure all drawings and information relating to your area of work are accurate and up-to-date.
- Review Architect/Engineer/Services/Sub-Contractor drawings to ensure co-ordination and integration.
- Ensure quality control and testing of work and materials is carried out in accordance with the specification requirements.
- Ensure works are carried out in accordance with the Construction Programme
- Carry out check on works prior to and following any concrete pours.
- Fulfil the role of Temporary Works Co-Ordinator when required
- Acting as the main technical advisor, direct and supervise day to day operations of sub-contractors when required, resolving any technical issues that may arise.
- Liaising with local authorities as appropriate to ensure compliance with local construction regulations.
- Delivering Induction and Toolbox talks on site.

- Control and monitor site waste in accordance with the Company's Site Waste Minimisation and Management policy.
- Maintain comprehensive and accurate records of own activity related to projects on Gateway to enable traceability.
- Establish, maintain and build good relations with clients as well as their representatives and liaise with GA project team and sub- contractors to ensure they do likewise.
- Fulfil health, safety and welfare responsibilities as detailed in the Company's Policy and in compliance with ISO 45001.
- Maintain quality and environmental control procedures in accordance with ISO 9001 and ISO 14001.
- Undertake all relevant training and development activities as required.
- Fulfil the role of mentor as and when required
- Supervision on site as and when required and where appropriate training for site supervision has been achieved.
- Continually develop knowledge of innovative construction techniques and products to enhance the business and fulfil company CPD requirements.
- Contribute to the Company's Corporate Social Responsibility initiatives

The above list is not exhaustive and the post holder may be required to take on other duties and responsibilities for the effective and efficient performance of this role.

Personnel Specification

	Essential	Desirable
Experience	<ul style="list-style-type: none"> • 3 Years recent relevant experience as Site Engineer • Minimum of 2 years' experience successfully managing and co-ordinating sub-contractors on a large scale • Understanding of the construction process • Proven track record of monitoring sub-contractors • Experience in Autocad • Experience in carrying out Health and Safety Assessments/Inspections 	<ul style="list-style-type: none"> • Relevant technical knowledge • Sound knowledge of construction methods, health and safety and legal regulations • Experience as a Temporary Works Co-ordinator/Supervisor
Education	<ul style="list-style-type: none"> • A Degree or HND/HNC/BTEC in Building Engineering, Civil/Construction Engineering or Construction • CSR or CSCS Card 	<ul style="list-style-type: none"> • Post Graduate Engineering Qualification • CIOB/ICE/OStructE Accreditation • SSTS or SMTS Card • First Aid at Work Certificate
Skills/Abilities	<ul style="list-style-type: none"> • Ability to create and maintain good working relationships • Excellent organisational skills • Proven trouble shooting skills • Ability to motivate • Excellent written and oral skills • Good working knowledge of Microsoft Office Packages • Good attention to detail • Good communication skills • Ability to work effectively as part of a team 	<ul style="list-style-type: none"> • Knowledge of Gateway software package
Other	<ul style="list-style-type: none"> • Eligibility to work within the UK • Driving Licence • Flexibility to work away from home for periods of time 	